

KENN PARISH COUNCIL

MINUTES – Kenn Parish Council meeting 9 May 2019 held in the Church Room, Kenn St, Kenn

Meeting commenced at 19:30 and concluded at 20:15

PRESENT: Cllrs W Bessant, S Brain, N Breeden, J-P Humberstone, M Titterton
Clerk; E Wade

IN ATTENDANCE: North Somerset Council Yatton Ward (NSC) Cllr S Bridger

As this meeting was the first meeting following an election elected members were required to sign their Acceptance of Office forms. From 7 May 19 onwards these can be signed in the presence of either the clerk or another councillor.

Minute	BUSINESS
19:30 FORMAL BUSINESS	
19/40	<p>Chairman of Council for the year 2019/2020 Nominations were called for. Cllrs S Brain and J-P Humberstone were both nominated, however stated that they currently did not wish to take on the responsibility of Chairman. Resolved: Cllr Brain (as Vice Chairman for 2018/19) would be Chairman for this meeting. Resolved: To defer this item to the agenda of the meeting to be held on the 3 June 2019.</p>
19/41	<p>Vice Chairman of Council for the year 2019/2020 Cllr Brain called for nominations. Cllr Breeden was nominated and seconded. Resolved: Cllr Breeden is elected Vice Chairman for the Council Year 2019/2020. Cllr Breeden signed the Declaration of Acceptance of Office of Vice Chairman</p>
19/42	<p>Kenn Parish Councillors apologies for absence Cllr R Treble, unwell.</p>
19/43	<p>Acceptance of Office All members present had signed their acceptance of office. Cllr Treble had sent his apologies. Resolved: the absent councillor to complete his acceptance of office at the next meeting, which is to be held on the 3 June 2019.</p>
19/44	<p>Co-opting to fill vacancies – 1 vacancy Following an ordinary election if there are insufficient persons nominated to fill all the seats, the parish has 35 days from the election date (by 6 June 19) to co-opt persons to fill the vacancy. Resolved: Advertise the co-option on village noticeboards etc and to consider applicants at the next meeting on the 3 June 19.</p>
19/45	<p>Declarations of interest 45.1 Register of Interests – all those present had completed and signed their Register of Interest. The absent councillor would complete this at the next meeting on the 3 June 2019. Members were reminded it is their responsibility to keep these up to date. Copies of the all members current documents will be on the Kenn PC website and if new documents are needed these are available on request to the Clerk. Noted 45.2 Declarations of Interest – by Members on items on the agenda Cllr Brain, Min 19/49 45.3 Applications for Dispensations – for section 33 (b) to (e) none</p>
19/46	<p>Cheque signatories for the Council Year 2019/2020 Resolved: Cheque signatories will be any two of the following; the Chairman (when appointed), the Vice Chairman and Cllr S Brain.</p>
19/47	<p>47.1 Assets Review, Standing Orders Review, Financial Regulations Review 47.2 Minutes of the Annual Parish Meeting and the Council Meeting – both on the 4 March 19 47.3 Receipts and Accounts for Payment, Budget Report Resolved: will all be on the agenda of the next meeting on the 3 June.</p>

Minute	BUSINESS
Planning Items Page 192	
19/48	<p>Planning Application 19/P/0548/MMA – Oaklands Automotive, Kenn Rd, Kenn - Minor material amendment to 15/P/1588/F to allow new extension roof to be turned 90 degrees and increase ridge height by 300mm and addition of first floor windows to west elevation. Alteration to storage area turning area to allow space for extension.</p> <p style="text-align: right;">Resolved: No objections</p>
19/49	<p>Planning Application 19/P/0839/FUL – 1 Lakehouse Farm, Colehouse Lane, Kenn – Erection of a detached dwelling</p> <p>Resolved: No objections</p>
19/50	<p>Planning Application 19/P/0823/RM - Mill Farm Davis Lane Kenn - Reserved matters application for appearance, layout, scale and landscaping pursuant to outline 17/P/5055/OUT (for the erection of an agricultural workers dwelling and access)</p> <p>Resolved: No objections</p>
19/51	<p>Planning Application 19/P/0643/FUL – Kenn Court Business Park 9 Kenn Court Farm Kenn Road, BS21 6TR Change of use from B1 to B2 to cover the extension of services to include MOT test facilities.</p> <p>Resolved: No objections</p>
19/52	<p>Appeal – noted 17/P/5191/FUL - Vacant Former Mill Farm Farmhouse Site, Kenn Rd, changed from Written Representations to a Hearing, at 10:00 on 22 May 19 at The Winter Gardens Pavilion, WsM.</p>
19/53	<p>Highways – noted Information from Highways England M5 on resurfacing northbound from 2 May to 24 June 19</p>
19/54	<p>Insurance Review The Parish Council’s Insurance is due for renewal on the 1 June 2019. Members considered the following: 54.1 Current Insurer’s – Came & Company via Ecclesiastical 1 Year Renewal Premium £327.39 Insurance Premium Tax £39.29 Total £366.68 plus and administration fee of £50 sum payable £416.68 3 Year Long Term Agreement £348.35 including insurance premium tax, plus our administration fee of £50.00 giving a total annual premium of £398.35</p> <p>54.2 Zurich Municipal 1 Year £329.78 3 Year term £317.80 for a Long Term Agreement</p> <p>Resolved: to enter into a 3 Year term agreement with Zurich Municipal</p>
19/55	<p>Annual Audit of Accounts for the 2018/19 Members considered the documents provided: 55.1 Internal Audit Report – the Clerk to Barrow Gurney & Brockley’s internal audit review report would be circulated for information. 55.2 Qualification for Exemption – details of the requirement to meet this were considered. Resolved: confirm Kenn Parish Council meets the criteria to certify it as exempt from an external limited assurance review.</p>
19:50 INFORMAL BUSINESS Items raised during Public Participation	
Cllr S Bridger NSC councillor for Yatton Ward gave some details of his reason for standing for election and items which interest him locally. Members thanked him for taking the time to attend their meeting.	
APPROVED AS A TRUE RECORD	
<p>Signed by the Chairman</p> <p>Date.....</p>	